

**Wood Group Pratt & Whitney
Industrial Turbine Services, LLC**

1460 Blue Hills Avenue
Bloomfield, Connecticut 06002
(860) 286-4600



Senior Accountant

SUMMARY

WOOD GROUP PRATT & WHITNEY, a world leader in industrial engine overhaul, repair and maintenance services is seeking a full time SENIOR ACCOUNTANT for its Bloomfield, CT location. Salary is dependent on experience.

Provides primary billing support for all product lines and is responsible for assisting with month-end closing. The position also provides inventory and financial analysis, and is the back-up for accounts payable and hourly timekeeping.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Develops billings for all product lines and posts the billings in the ERP system and on customer websites where required.

Assist in preparation of the quarterly Excess and Obsolete (E&O) Inventory analysis.

Track inventory trends and prepare analysis for management review.

Work with management to help reduce inventory levels while increasing opportunities for margin improvement.

Audits all employee travel & entertainment expense reports for Controller and CFO review.

Prepare sales & use tax filings.

Responsible for fixed asset system.

Assist with monthly closing.

Performs monthly balance sheet account reconciliations.

Assists with related special projects, as required.

Complies with all WGPW EHS standards and procedures as outlined in the EHS program and employee handbook.

The employee is expected to perform other tasks, duties and training as dictated by their supervisor.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

B.S. in Accounting with at least 3 years relevant work experience in Finance/Accounting. Microsoft 365, Epicor/Vantage and Salesforce.com experience a plus.

MATHEMATICAL SKILLS

Ability to calculate figures and amounts such as discounts, interest, commissions, and percentages. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence.

PHYSICAL DEMANDS

While performing the duties of this job, the employee is regularly required to sit. The employee frequently is required to stand and walk. The employee must occasionally lift and/or move up to 30 pounds.

WORK ENVIRONMENT

The work environment is an office environment. The noise level in the work environment is usually quiet.

NO PHONE CALLS PLEASE.

EOE/M/F/D/V

Please print out the application form HR156 from our website @ WGPW.COM, and return it by email to HR@wgpw.com.